

**Enrolled Minutes of the Seventy-Eighth Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Special Meeting
Monday, December 17, 2018**

The Special Meeting of the Highland Town Council was called to order at 6:34 p.m. at the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers. The Town Council President, Mark A. Herak, presided and the Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with the Town Council President leading the Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present on roll call were Councilors Bernie Zemen, Dan Vassar, Mark Herak, Steve Wagner, and Konnie Kuiper. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Officials Present: Erin K. Stojic, Deputy Clerk-Treasurer; and Kathy DeGuilio-Fox were also present.

Additional Officials Present: Larry Kondrat, Board of Waterworks Directors; and Ed Dabrowski, IT Consultant (contract) were also present.

Guests: Robin Carlascio, Idea Factory; and Thomas Crowel, Crowel Insurance Agency were also in attendance.

Special Orders:

1. Ratify the scheduling of the special meeting of Monday, December 17, 2018.

Councilor Wagner moved seconded by Councilor Kuiper to ratify and approve the scheduling of the special meeting. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The scheduling of a special meeting was ratified and approved.

2. **Proposed Appropriation Reduction Enactment No. 2018-55:** An Enactment Reducing Appropriations in the Annual Budget for The Construction and Reconstruction Department of the MOTOR VEHICLE HIGHWAY FUND, pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

Councilor Zemen introduced and moved the consideration of Enactment No. 2018-55 at the same meeting of its introduction. Councilor Vassar seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of Enactment No. 2018-55 at the same meeting of its introduction. Councilor Vassar seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

**TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2018-55**

AN ENACTMENT REDUCING APPROPRIATIONS in the ANNUAL BUDGET for The Construction and Reconstruction Department of the MOTOR VEHICLE HIGHWAY FUND, PURSUANT TO I.C. 6-1.1-18, I.C. 36-5-3-5, ET SEQ.

WHEREAS, It has been determined that it is now necessary to further reduce appropriations from what was appropriated in the annual budget for the Construction, Reconstruction Department of the MOTOR VEHICLE HIGHWAY FUND;

WHEREAS, It has been determined that owing to the preliminary budget notice commonly called the 1782 Notice from the Department of Local Government Finance the proper officers have been reliably advised that there will be a significant, decrease in planned appropriations fixed and in the course of establishing the Motor Vehicle Highway Fund for FY 2019, all pursuant to I.C. 6-1.1-17 et seq.;

WHEREAS, It has been determined that such diminished and reduced appropriations as may be approved by this enactment, will neither increase nor decrease the levy set under I.C. 6-1.1-17 and in the course of collection for FY 2018, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following appropriations of money are hereby *reduced and ordered returned and reverted to the funds herein* named and for the purposes herein specified, subject to the laws governing the same:

MOTOR VEHICLE HIGHWAY FUND:

Reconstruction, Construction Department

Reduce Account:	
Acct. 002-0017-39009 Construction/Reconstruction of Streets:	<u>\$ 12,967.00</u>
Total Reduction to 300 Series:	\$ 12,967.00

Total Reduction for the Fund: \$ 12,967.00

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these reductions be depicted in the proper documentation accompanying the filing of the Year 2019 Budget, pursuant to IC 6-1.1-17, if necessary.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 17th day of December 2018. Consent to consider this enactment on same day or at same meeting of introduction sustained a vote of 5 in Favor and 0 opposed, pursuant to IC 36-5-2-9.8.

Duly Passed and Adopted this 17th Day of December 2018, by the Town Council of the Town of Highland, Indiana. Having passed by a vote of 5 in favor and 0 opposed, with a duly constituted enactment, all pursuant to I.C. 36-5-2-9.6; I.C. 36-5-3-5; I.C. 36-5-4-2.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Mark A. Herak, President (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Adjournment. There being no further business for the special meeting, Councilor Vassar moved to adjourn. Councilor Wagner seconded. Upon a vote *viva voce*, the Special meeting of the Town Council of Monday, December 17, 2018 adjourned at 6:40 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer